

eVA Interface and Integration Design Team – Import/Export Group

Meeting Minutes
October 09, 2003

Opening:

A meeting of the eVA import/export interface workgroup was called to order at 10:00 AM on 10/9/2003 in Richmond.

Present:

| | |
|---------------------------------|----------------------------------|
| Debbie Adams, DMV (phone) | Cheryl Kimball, DOLI/DCR (phone) |
| Regina Baxter, DMHMRSAS (phone) | Andy Kmett, VCE (phone) |
| Richard Brough, DSS | Parvin Mirshahi, DGS |
| Martha Freeland, DMV (phone) | Jim Roberts, DMHMRSAS (phone) |
| Maria Hatcher, DGS | Kim Rudisill, DEQ |
| | Dana Smith, VITA (phone) |

A. Approval of Agenda

The informal agenda:

- 1 – Implementation Status
- 2 – New Work
- 3 – Agencies Status
- 4 – Policy Questions

B. Approval of Minutes

Previous meeting minutes reviewed.

C. Issues

Open Issues

Closed Issues

D. New Business

1. Implementation Status
Nothing to report.
2. New Work.
Nothing to report.
3. Production Status
 - DGS –
 - Holding Tank –COVA and AMS are meeting tomorrow to discuss the functional design document. Maria continues to work on the process to handle existing orders in the DGS holding tank.
 - VDOT –
 - Representatives not present.
 - DMAS –
 - Representatives not present.

*** Note: Minutes reflect discussions, not final decisions. A separate document will be provided with final decisions.

DSS –

- Richard Brough had nothing new to report.

DMME –

- Representatives not present.

ABC –

- Representatives not present.

DOLI –

- Cheryl Kimball had nothing new to report. The agency is currently working on the database upgrade.

DEQ –

- Kim Rudisill had nothing new to report. The agency abandoned the idea of entering Pcard orders directly into their ERP system for right now. According to Kim, it would require extensive program customization to do the 3 way matching. They will continue to enter Pcard orders directly into eVA.
- The agency is working on a vendor query that will allow buyers to get vendor information within the Oracle menus.
- The agency is upgrading to Oracle database 9i and Financials 11.5.9. Anticipates to be completed by the end of December. He does not anticipate the upgrade to affect the interface.

DCR –

- Cheryl Kimball had nothing new to report. The agency started testing the change/cancelled orders today.

VATECH –

- Representatives not present.

UVA -

- Debbie Adams had nothing new to report. She would like to know when agencies will be given access to develop their own reports in eVA. Maria will pass inquiry to Marion Lancaster.

VCU -

- Representatives not present.

DMHMRSAS–

- Jim Roberts reported that Western State Hospital went live with the interface. His staff will start training the last region (Marion and Hillsville) next week. He anticipates starting implementing the interface at SWVTC and SWVMHI the week of October 20th.

JMU –

- Representatives not present.

ODU –

- Representatives not present

VCE –

- Andy Kmett reported that they will begin user acceptance test for the eVA order export tomorrow.

4. Agency General Status

DMV –

- Martha Freeland reported that the interface technical document is completed.
- The agency is currently applying patches to Oracle. The agency plans to go live with the interface October 20th.

VITA –

- Dana Smith reported that Samy completed creation of vendor table in Oracle and loaded the eVA vendor location data (prod 030 vendor report).
- The agency is currently designing pages to get PeopleSoft orders ready to go to eVA interface flat file.

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- Working on preparation to load NIGP codes into PeopleSoft. Already purchased the NIGP code, waiting on the CD.
- Developing process to populate the eVA interface flat file.

5. Policy Questions

No new questions.

The next monthly interface meeting will be held on Thursday, October 16, 2003 at DGS in the ISS 9th floor conference room starting at 10:00 a.m. Please be prepared to give your agency's status on the import interface effort and problems if any.

Open Action Items

1. Find out if and how agencies will have access to the DGS Holding database. (Marion Lancaster)

05/29/2003 DGS is not planning on giving agencies access to the DGS Holding database. DGS is actively working with AMS on the design to load "holding tank" data into the eVA data warehouse. Agencies will then be able to access that information through the normal data warehouse reporting process.

Closed Action Items

Prepared by Maria Hatcher

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